



# AUCTION DONATION FORM

**Donor Name:** \_\_\_\_\_

**Company:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**City/State/Zip:** \_\_\_\_\_

**Phone:** \_\_\_\_\_

**Email:** \_\_\_\_\_

Heritage Auctions has donated its auction services and will sell donated coins via its weekly internet coin auctions. One hundred percent (100%) of the proceeds from the sale of each donated coin will benefit the Anti-Counterfeiting Educational Foundation, the newly established 501(c)3 not-for-profit entity that will financially support the ICTA Anti-Counterfeiting Task Force's mission. ICTA will act as the consignor of record and will accept donations of PCGS, NGC, and ANACS certified U.S., world, and ancient coins. Minimum value of each donated coin is \$250.

No.	Description	Grade	Certification No.	Insured Value
1				
2				
3				
4				

Donor warrants it is the sole owner of the Properties, that the Properties are not encumbered in any way, that Donor has the absolute right to donate the Properties to auction, good title will pass to the purchaser, and all the Properties are genuine. Donor further warrants and agrees to indemnify ICTA and hold ICTA harmless forever from and against all claims, demands, losses, liabilities, and expenses relating to the claim of breach of any of Donor's representations and warranties, and an intended beneficiary of this warranty is the ultimate purchaser at auction and their transferees.

**Donor Signature:** \_\_\_\_\_ **Donor Name (Printed):** \_\_\_\_\_

<b>ICTA Use Only   Received By:</b> _____	<b>Date:</b> _____
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# How to Pack and Ship Your Donation

**Registered Mail** is one of the most secure methods of shipping your valuables. With this service you can purchase up to \$25,000 worth of insurance. As with any form of shipping there are a few guidelines we recommend you follow.

## Here is a step by step guide to sending collectibles by Registered Mail:

1. Securely pack your material inside the box. Make sure your items cannot move around. Remember that the package can encounter very rough treatment during shipping. The more packaging material between the items and box the better.
2. Place this box inside of another box. Once again use plenty of packaging material (bubble wrap, packing peanuts). You want the box to be surrounded by the packing material you use.
3. Per USPS guidelines you must cover every seam on the box with craft paper tape. We recommend the fiberglass reinforced paper tape. You cannot use regular plastic tape.
4. Address the package and affix the proper labels from the post office. Label the package in a manner that does not indicate that there is value inside. Do not use words such as “antiques,” “collectibles,” “rare coins,” or “fine art.”
5. Take the package to the post office and get the forms for registered mail. Purchase enough insurance to cover the value of your shipment. You can insure a shipment worth up to \$25,000. If your package is worth more than that you must send multiple packages.
6. The window clerk will give you a receipt for the package. This receipt should have a round stamp which details when the package was accepted, and which station accepted it. If something happens to the package this information is VERY important.

Registered mail usually takes 2-5 business days.

**SHIP TO:** ICTA  
P.O. Box 237  
Dacula, GA 30019